

## TENANT RESPONSIBILITIES

Please ensure that your Tenancy Agreement is read thoroughly so that you are fully aware of all your responsibilities as a tenant. Here is a list of some of the most common.

1. Maintain the garden and property lawns.
2. Keep all sinks, drains and guttering clear.
3. Replace worn tap washers.
4. Replace any broken glass or mirrors.
5. Check all chimneys and flues prior to first use.
6. No nails, screws or blue tac to be put in or on walls : **only picture hooks** are to be used. (Check with your Property Manager as some Landlords do not approve picture hooks either).
7. Where a Wastemaster is provided only small amounts of food should be put down in intervals with cold water running before the unit is turned on. No onion skins, egg shells, tea bags, coffe grinds, cigarette butts, banana skins or bones down the unit.
8. Inspections are completed every two months – you will be contacted by your tenant manager between the hours of 9.00 am and 4.00 pm weekdays only.

### GENERAL INFORMATION

<b>Emergency</b>	Fire • Police • Ambulance	111
<b>Telecom</b>	Customer Service	123
	Directory	018
	Faults	120
	Operator – National	010
	Operator International	0170
<b>Contact Energy (Gas)</b>	Customer Service	0800 809 000
<b>Trust Power</b>	Customer Service	0800 878 787
<b>Tauranga City Council</b>		577 7000

**Please Note:**

It is the tenant's responsibility to have power connected prior to commencement of tenancy.